

WILBERFORCE ROAD SPORTS GROUND

MEMORANDUM OF UNDERSTANDING – CAMBRIDGE & COLERIDGE ATHLETICS CLUB

Definition of Terms

C&C = Cambridge and Coleridge Athletics Club

The Department = The University of Cambridge, Department of Physical Education

CUAC = Cambridge University Athletic Club

CUH&H = Cambridge University Hare and Hounds Club.

The Agreement

This Memorandum of Understanding between Cambridge University Department of Physical Education and Cambridge & Coleridge Athletic Club is in recognition of the extensive period in which the Department and club have worked together effectively to promote athletics in the greater Cambridge sub-region and the very important role that C&C has played in securing permission for facilities at the Wilberforce Road Sports Ground.

The Department agrees to recognise C&C as a long standing and frequent user of the facilities at Wilberforce Road Sport Ground. By recognising C&C, The Department agrees to permit regular track usage for C&C at agreed times throughout the course of a calendar year. C&C will have 2nd priority on all booking times, after CUAC but before other clubs and organisations. C&C will recognise that the club will not be given priority over existing bookings should the club require use of the facilities where a prior booking exists from another user and it is not expected that CUAC will look to change their training times to clash with C&C bookings.

C&C will be required to provide a full list of booking requirements to the Department by agreed dates and to pay the fees agreed by the Management Committee of the Sports Ground.

C&C and the Department undertake to continue to work together to promote and support athletics in the University and by the residents of the greater Cambridge area. They will seek to collaborate in activities which will bring benefits to the students and local residents, and help to improve and maintain the standard of the facilities, using methods reflecting the excellence of both institutions.

The Committee of Management of Wilberforce Road Sports Ground

C&C shall appoint a Senior Member to the Committee of Management of Wilberforce Road Sports Ground. Any change to the appointed member, or a change of their contact details, should be communicated to the Physical Education Officer (see Key Contacts) at the earliest opportunity. If necessary, a substitute may be appointed in the event that the appointed member is unable to attend a meeting.

Other Information and Review of the Agreement

Health and Safety

Members of C&C must adhere to the Code of Conduct for users of Wilberforce Road Sports Ground.

C&C must inform the member of staff on duty at the ground of any accidents, incidents or near misses. The member of staff on duty will complete the University's Accident report form where appropriate.

Review of the Memorandum of Understanding

All of the terms and definitions outlined in the Memorandum of Understanding will be reviewed on an annual basis in July of each year. Should either the Department or C&C wish to change any part of the agreement during the year, this can only be undertaken with agreement of both parties.

Key Contacts

Director of Physical Education
Mr A.D. Lemons.

Tel.: 01223 336596
E-mail: director@sport.cam.ac.uk

Physical Education Officer (Responsible for the day-to-day Operation of the Ground)
Mr Simon Cornish
Tel.: 01223 336999
E-mail: sac67@cam.ac.uk

Head Groundsman
Mr. Phil Parker
Tel.: 01223 335996/07917535861

Bookings and Sports Club Administrator
Miss Lucy Seaman
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